# FORDHAM *New York’s Jesuit University*

***School of Law***

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**COMMERCIAL ARBITRATION CLASS**

**Spring 2019**

**Procedure for Submitting Final Papers**

Please follow the procedures set forth below for submitting your final paper:

\* Please use: 1) MS Word or equivalent, ***not*** ***PDF;*** 2) this file naming format: Final Arbitration Paper (LAST NAME).doc.Example: **Final Arbitration Paper (FRIEDMAN).doc.**

\* **Put your EXAMINATION ID NUMBER (*not your Fordham student ID number)* on the paper.** Failure to provide your exam ID number may result in a delay in entering your grade. Since we are such a small class, you may put your name on the paper.

***Graduating seniors, please indicate "Graduating Senior" on the front page. LLMs please indicate “LLM” on the front page.***

\* The paper is technically due **April 26th,** the "official last day of classes." You must submit your paper to me ***via e-mail*** to: **gfriedman@fordham.edu****.** (FedExing, faxing, or handing in a paper copy are not acceptable methods of submission).

I will send you a confirmation e-mail letting you know I got your paper and could print it.

*Since problems can occur with electronic transmissions (for example, files can become corrupted and unreadable), you* ***must make a hard copy*** *of your paper, and keep it until you get the e-mail advising I was able to print your paper.*

\* If you need an extension, ask **before the due date**. *Don't wait until the due date passes; an unexcused lateness will result in a one-half grade deduction*. Send me an e-mail or call me. My number is: 917-841-0521.

Professor Friedman